

**TERRELL COUNTY INDEPENDENT SCHOOL DISTRICT**  
**PO BOX 747 \* SANDERSON, TX 79848**  
**(432)345-2515 \* FAX (432)345-2404**  
**EMPLOYMENT APPLICATION FOR PROFESSIONAL PERSONNEL**

*An Equal Opportunity Employer\**

Date of application \_\_\_\_\_

**Personal Data**

Name \_\_\_\_\_  
*Last* *First* *Middle initial*

Current address \_\_\_\_\_  
*Street/Box* *City* *State* *ZIP Code*

Other address where you may be reached \_\_\_\_\_

Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_ Other phone \_\_\_\_\_

Other name that may appear on records \_\_\_\_\_  
*(Used for certification, reference, and criminal history record checks)*

**Position Data**

List the position(s) for which you are applying \_\_\_\_\_

Credentials included with application:

- Résumé
- All teaching and professional certificates or licenses
- All transcripts showing degrees

Date you can begin work \_\_\_\_\_

Have you been employed by Terrell County ISD in the past?  Yes  No

If you answered yes, provide dates of employment \_\_\_\_\_

**Education/Training**

Name and location of schools attended	Course of study and major/minor	Diploma, degree, certificate, or license granted	Year graduated <i>(College only)</i>

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<b>Certification/Licensure</b>	<p>Certificates or Licenses Currently Held:</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Valid Texas</p> <p><input type="checkbox"/> Valid Other State _____</p> <p><input type="checkbox"/> Texas One-Year (out-of-state/country): Expiration date: _____</p> <p><input type="checkbox"/> Other: _____</p> <p>Category/Level(s) of Certification: _____</p> <p>Areas of Specialization/Supplemental Certificates/Endorsements (as listed on certification):</p> <p>_____</p> <p>_____</p> <p>_____</p>
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List teaching experience beginning with most recent years.				
<b>Teaching Experience</b>	Name and location of school		Name and location of school	
	Type of assignment		Type of assignment	
	Dates taught		Dates taught	
	Principal's name and phone		Principal's name and phone	
	Reason for leaving		Reason for leaving	
	Name and location of school		Name and location of school	
	Type of assignment		Type of assignment	
	Dates taught		Dates taught	
	Principal's name and phone		Principal's name and phone	
	Reason for leaving		Reason for leaving	

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<b>Other Work Experience</b>	Please provide a list of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Attach résumé if available.				
	Employer name and location		Employer name and location		
	Position/title held		Position/title held		
	Dates employed	-	Dates employed	-	
	Supervisor's name and phone		Supervisor's name and phone		
	Reason for leaving		Reason for leaving		
	Employer name and location		Employer name and location		
	Position/title held		Position/title held		
	Dates employed	-	Dates employed	-	
	Supervisor's name and phone		Supervisor's name and phone		
Reason for leaving		Reason for leaving			
<b>References</b>	Please list references the district can contact regarding your work history.				
	Full name of reference	School district/ firm name	Mailing address	Position/title	Area code/ phone number

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<b>General Information</b>	<p>Do you have a relative who serves on the Board of Education or is an employee of <u>Terrell County</u> ISD?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the relative's name and relationship: _____</p> <p>_____</p> <p>Have you ever been convicted of, pled guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony or any offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please state where, when, and the nature of the offense _____</p> <p>_____</p> <p>_____</p> <p><small>(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)</small></p>
<b>Verification</b>	<p>I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.</p> <p>I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.</p> <p>I understand that the district is required by Texas Education Code to review criminal history of applicants.</p> <p style="text-align: center;">_____ Signature</p> <p style="text-align: center;">_____ Date</p> <p>This application becomes the property of the district. The district reserves the right to accept or reject it.</p>

*\*Applicants for all positions are considered without regard to race, color, sex (including pregnancy), national origin, religion, age, disability, genetic information, veteran or military status, or any other legally protected status.*