

Terrell County Independent School District
Sanderson Schools

Fall 2020
Disease Mitigation
Guidelines for Parents and Students

Excellence Is Our Expectation

Terrell County Independent School District

Sanderson Schools

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Protocols for Screening and Isolation

GENERAL

- All students and staff will be screened for COVID-19 symptoms daily. Individuals who present themselves with symptoms will be separated and sent home.

SCREENING PROTOCOLS

- Staff members have a professional responsibility to make accurate and timely reports about their health to the district's superintendent. This is critical for the protection of all staff members, students, and the community.
- Parents and students have a responsibility to make accurate and timely reports about their health to the district's administration and nurse. This is critical for the protection of all staff members, students, and the community.
 - COVID-19 Symptoms Checklist:
 - Feeling feverish or a measured temperature greater than or equal to 100.00 degrees Fahrenheit.
 - Loss of taste or smell
 - Cough
 - Difficulty breathing
 - Shortness of breath
 - Headache
 - Chills
 - Sore Throat
 - Shaking or exaggerated shivering
 - Significant muscle pain or ache
 - Diarrhea
- Prior to entering the building, temperatures will be scanned.
 - If a staff member's temperature or a student's temperature is greater than or equal to 100 degrees, or the district receives a positive report from a staff member or student on any COVID-19 symptoms, the staff member or student will be asked to return home and will not be allowed to enter the building.
 - Staff members and students must be free of a fever for a minimum of 24 hours, without antipyretics, before returning to the building, unless the staff member or student has been in close contact with a COVID-19 positive case or recently returned from an area where COVID-19 is spreading. In this case, the staff member or student could be required to self-quarantine at home for 14 days.
- Staff members will monitor students and refer them to the nurse if symptoms are present.

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ISOLATION PROTOCOLS

Student or Staff Displaying COVID-19 Symptoms

- When a student has displayed symptoms of COVID-19, the school nurse will provide a clinical assessment to determine if and when a student needs to be sent home.
- Students who are ill will be separated from their peers and should be picked up within 15 minutes and no later than 30 minutes from the time the campus contacted the student's parent/guardian.
- Other students will be removed from the classroom and taken to an alternate location on campus (e.g. go on a walk outside, move to a different classroom, go to the gyms, etc.) so that the classroom can be disinfected.
- District communication will be provided to the parents of students who came in contact with a COVID-19 positive student or staff member.
- Staff members displaying COVID-19 symptoms will follow district protocols including isolations from students and other staff members.

Return to Work or School Guidelines

- In the case of an employee or student who was diagnosed with COVID-19, the individual may return to work/school when all three criteria below are met:
 1. At least 3 days (72 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications);
 2. The individual has improvement in respiratory symptoms (e.g., cough, shortness of breath);
 3. And at least 10 days have passed since symptoms first appeared.
- In the case of an employee or student who has symptoms that could be COVID-19, the individual is assumed to have COVID-19, and the individual may not return to work until the individual meets the same criteria listed above.

OR
- If the employee or student has symptoms that could be COVID-19 and wants to return to work before completing the above self-isolation period, the individual must obtain a medical professional's note clearing the individual for return based on an alternative diagnosis.

An employee or student with known close contact to a person who is lab-confirmed to have COVID-19 will not be allowed to return to the building until the end of the 14-day self-quarantine period from the last date of exposure.

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Close Contact

This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19. Close contact is determined by an appropriate public health agency. For clarity, close contact is defined as:

- Being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield; or
- Being within 6 feet for a cumulative duration of 15 minutes, while not wearing a mask or face shield.

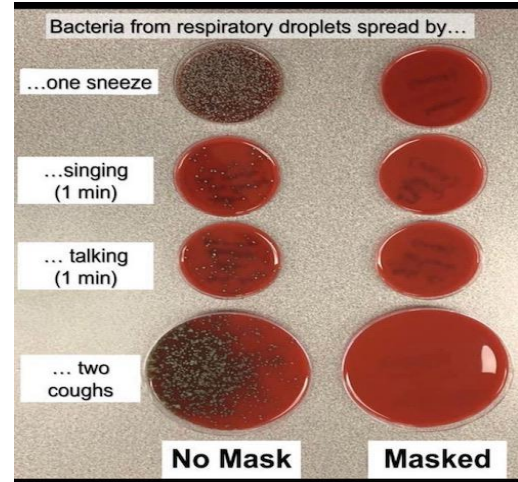
if either occurred at any time in the last 14 days at the same time the infected individual was infectious.

Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days prior to the confirming lab test.

Protocols for Face Coverings

- Masks/face coverings will be required. Masks/face coverings MUST be worn in the hall, restrooms, office and in the classroom when social distancing is not in place.
 - Masks/face coverings may be temporarily removed when a teacher or staff member advises the students that it is safe to temporarily remove the mask/face covering.
 - Students will not be required to wear masks/face coverings during physical education classes.
 - Students in PreK-4th grade should have a mask/face covering with them for safety purposes. PreK-4th grade students will not be required to wear masks/face coverings the entire day (per CDC guidance). Students in these grade levels should have masks/face coverings available for transitions, small groups and to teach the students the importance of hygiene and safety.
- Students in grades 5th-12th will be required to have a mask/face covering at all times. While there will be times that masks/face coverings will not be required (per teacher/staff directive), 5th-12th grade students will be required to wear them during the multiple transitions, when moving around the classroom, utilizing the restroom, purchasing breakfast, etc.
- Research indicates that masks slow the spread of COVID-19, masks save lives, masks reduce risks, and masks protect staff, students and the community. Masks/face coverings will be new to many students and staff members. It is our responsibility as a district to focus on safety. Masks/face coverings are one of the safety measures that will be put into place for the safety of our students, staff and community.

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~Mask/face covering requirements are subject to change at any time. Decisions regarding masks/face coverings will be made according to the data presented to the district by the Texas Education Agency, the Texas Department of State Health Services, the CDC, local government and the state government. Decisions will be based on active cases and safety concerns within our community.~

Protocols for Campus Visitors

GENERAL

Our campus will utilize virtual meeting options to limit campus visitors when possible. All visitors who enter the building will be required to wear a mask/face covering.

VISITOR SCREENING/PPE REQUIREMENTS

- All individuals entering the building will be required to wear a mask/face covering.
- Prior to entering the building, all visitors are subject to symptom checks, by way of screening form.
- Visitors will be limited to the front foyer and the main school office, unless they are deemed “essential.”
 - Law Enforcement
 - Service Center Employees
 - Auditors
 - 588 Co-op Employees and Evaluators
 - Other as determined by the school administration
- Visitors will not be allowed into the classrooms, library, hallways, or other areas where students and staff are located.
- All parent-teacher conferences will occur via video conferencing or phone calls until further notice.

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- ARD meetings and 504 meetings will be accommodated on campus, when possible, with the required social distancing in place.

****Adjustments to the visitors' temporary policy are subject to change to accommodate the adjustments that must be made due to the pandemic and future executive orders issued by the Governor.****

Protocols for Disinfecting and Hand Sanitizing

GENERAL

Frequent disinfection and hand sanitization will ensure health and wellness of students and staff.

HAND WASHING/SANITIZING EXPECTATIONS

- Alcohol-based hand sanitizer will be available at designated entrances/exits, in classrooms and in other common areas within the buildings.
- Staff will be expected to regularly wash or sanitize their hands.
- Requirements for hand washing and/or use of provided hand sanitizer:
 - Students and staff are expected to use the provided hand sanitizer upon entry into the school building.
 - Students will be provided hand sanitizer upon entry to the classroom and when they exit the classroom.
 - Hand washing is expected when entering and exiting the restrooms.
 - Hand washing is expected when entering and exiting the locker rooms (secondary students)
 - Hand washing is to occur prior to leaving the welding shop and re-entering the main building.

DISINFECTION EXPECTATIONS

- Staff will have access to disinfectant to wipe surfaces between classes and when students exit the classroom. High touch areas will be wiped down by staff throughout the day.
- Doorstops will be provided to teachers to prop doors open when entering and exiting the classroom to minimize the touching of the door handles.
- Student supplies will not be utilized as community supplies. Students are expected to use their own supplies throughout the day.

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Protocols for Campus Cleaning and Disinfecting

GENERAL

Frequent cleaning and disinfecting will promote a healthy learning and work environment for students and staff.

DAILY CAMPUS CLEANING

- Each classroom and restroom will be disinfected daily.
- All high touch areas will be disinfected daily.
- Cleaning cloths will be changed for each classroom and common area to maximize room to room cleanliness.
- Custodians will wear masks and gloves during work hours.
- The cafeteria will be disinfected after both breakfast periods.
- Staff will have access to disinfectant to sanitize working surfaces and shared objects after each use and during breaks in instruction.

ADDITIONAL CLEANING MEASURE FOR COVID-19 POSITIVE CASES ON CAMPUS

- If a classroom or facility is closed due to COVID-19 spread, quaternary disinfectant, which is recommended for use on the virus that causes COVID-19, will be used to disinfect.
- Custodial staff will disinfect classrooms, restrooms, the athletic facilities and all additional areas in the entire building.

ADDITIONAL MEASURES FOR DISEASE MITIGATION

GENERAL

Additional measures will be taken on campus to help mitigate the spread of COVID-19.

ADDITIONAL CAMPUS MEASURES

- Desks and/or tables will be socially distanced as much as instructionally possible.
- School supplies will not be shared within the learning community. Students will utilize their own supplies. If a teacher provides a student a pencil, the student will not be expected to return the pencil. If supplies inadvertently shared, they must be sanitized between each use.
- Multiple locations of hand sanitizer, tissues, and trash cans will be available in several locations throughout the classrooms and common areas to limit student and staff movement.
- Each room will have a door stop to prop for no-touch entry between classes.
- High touch surfaces (i.e. tabletops, chairs, door handles) will be disinfected regularly.
- Students will not have access to lockers due to the close proximity and the gathering that it promotes. Students will take their backpacks/supplies to each class period. Textbooks will be shelved and kept in the classroom. If a student needs the textbook for an at-home assignment, the students will be allowed to check-out the book.
- Students will be encouraged to bring water bottles to school for their personal use. Water fountains will be turned off.

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- Chromebooks will be assigned to all 3rd – 12th grade students to reduce the “shared space” and technology within a computer lab.
- Additional guidelines can be found in the **TCISD Start of School Public Health Procedures Parent/Student Guidance** and the **TCISD Start of School Public Health Procedures for Staff**.