



**Terrell County Independent School District**

**Sanderson Schools**

**Dual Credit Handbook**



**Dual Credit in Partnership with  
Midland College**



**UPDATED AND APPROVED BY THE BOARD OF TRUSTEES:**

**May 18, 2020**

**Board President:**

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# **What is Dual Credit?**

## **And Pros & Cons of DC**

Dual credit allows students to earn both high school credit and college credit for a class. Dual credit classes are taught at the college level by college-approved faculty. Terrell County ISD works with Midland College to provide students with this opportunity.

### **Pros & Cons of Dual Credit**

<b>Pros</b>	<b>Cons</b>
Allows you to get a jumpstart on college	Increased workload over regular high school courses
More cost effective than college courses after high school	Requires financial investment
Weighted GPA points for dual credit courses	Requires a time investment that may cause you to need to give up other activities
Supportive atmosphere for taking your first college classes	Failure could cause students to fall behind on state mandated graduation requirements
Dual credit courses are fully transferrable to any public college/university in Texas	

### **NEW BEGINNING FALL 2020**

Through Midland College, when appropriate, a student may earn an Associate Degree or a Core Credit Certificate. Upon completion of an Associate Degree or Core Credit Certification, Midland College will allow a student to walk across the stage at their commencement ceremony.

# **Eligibility Requirements**

**Academic dual credit classes require that the student has passed the college placement test (TSI Assessment) or is exempt from the TSIA as a result of test scores.**

**Terrell County ISD allows students in 9<sup>th</sup> and 10<sup>th</sup> grade to enroll in dual credit courses if they have:**

- **met the TSIA requirements,**
- **been accepted to the program with Midland College,**
- **have met the academic grade requirement for the course/s the student wishes to enroll in, and**
- **been identified Gifted and Talented.**

**Students who are in 9<sup>th</sup> and 10<sup>th</sup> grade, who are not identified Gifted and Talented, and wish to pursue dual credit must complete an additional application to appeal the policy and gain eligibility to take dual credit courses during their 9<sup>th</sup> and 10<sup>th</sup> grade years (See Appendix). Upon approval of the appeal, the student is then eligible to begin courses during the Fall semester.**

**Terrell County ISD allows students in 11<sup>th</sup> and 12<sup>th</sup> grade to enroll in dual credit courses if they have:**

- **met the TSIA requirements,**
- **been accepted to the program with Midland College, and**
- **have met the academic grade requirement for the course/s the student wishes to enroll in.**

**Identification into the Gifted and Talented Program is not required for 11<sup>th</sup> and 12<sup>th</sup> grade students to be enrolled in dual credit courses.**

**Students entering the 11<sup>th</sup> or 12<sup>th</sup> grade may begin dual credit courses the summer before they begin their 11<sup>th</sup> or 12<sup>th</sup> grade year.**

**(TSIA – Texas Success Initiative Assessment)**

## **TSIA Exemptions**

- **SAT – a reading/writing score of 480 or better and a math score of 530 or better**
- **ACT – a composite score of 23 with the English and math scores both being at least 19.**

## **TSIA Waiver (EOC Scores)**

**A student can be allowed to register for dual credit classes if he/she makes a 4000 or better on English II and/or Algebra I.**

## **TSIA score requirements for academic dual credit enrollment\***

- **College Readiness in Math - 350 or higher**
- **College Readiness in Writing – 4 on essay and 340 or higher on writing OR 5 or higher on essay.**
- **College Readiness in Reading – 351 or higher**

**\*A college readiness score in reading and writing is required for all academic dual credit courses except math courses, unless otherwise noted on the course listing.**

**\*Students can enroll in dual credit math courses with only a college readiness score in math.**

# The TSI Assessment

The TSI Assessment is a college placement exam that covers reading, writing, and mathematics. The TSI pre-assessment must be completed prior to taking the TSI. The pre-assessment may be completed at <https://www.tsipreview.com>. Results for the TSI pre-assessment are emailed to the Sanderson High School Counselor.

The TSI exam is given online and can be taken at Sanderson High School (scheduled with school counselor). After completing and passing the TSI, all potential dual credit students must:

- Submit their Midland College application for enrollment. <https://www.midland.edu/academics/high-school-dual-enrollment/core-college-courses/sanderson.php>

Sophomore students and GT identified students (8<sup>th</sup> grade and higher) can take the first administration of the TSIA free of charge. If a student does not pass the TSIA the first time, he/she may retest ONE additional time to become eligible for dual credit in the upcoming school year. There is a two-week waiting period after the first attempt before a student can re-test. The student will also be required to pay for the cost of the second attempt of the TSIA.

**Cost of TSI = \$29.00**

If a student does not pass the TSIA on the second attempt, he/she may request special permission, in writing, to attempt the exam again. The special request will be reviewed by the district administration. If approved, the student must wait 30-days from the last TSIA administration, and the student must pay for the cost of the assessment. If the student does not pass the TSIA after the third attempt, the student will not be able to be retest for one calendar year.

**\*\*\*All students will be required to take the reading and writing TSIA by the second semester of their Sophomore year. All students will be required to take the math TSIA by the second semester of their Junior year. The district pays for the first administration of all TSI Assessments.**

# Dual Credit Classes Available at Sanderson High School

## ENGLISH

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
ENGL 1301	Composition 1	3	English III	.5	03220300	11 <sup>th</sup> grade	Reading Writing
ENGL 1302	Composition 2	3	English III	.5	03220300	11 <sup>th</sup> grade	English 1301 Reading Writing
ENGL 2322	British Literature I	3	English IV	5	03220400	12 <sup>th</sup> grade	ENGL 1302
ENGL 2323	British Literature II	3	English IV	.5	03220400	12 <sup>th</sup> grade	ENGL 1302
ENGL 2327	American Literature I	3	English IV	5	03220400	12 <sup>th</sup> grade	ENGL 1302
ENGL 2328	American Literature II	3	English IV	.5	03220400	12 <sup>th</sup> grade	ENGL 1302

## ART

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
ARTS 1301	Art Appreciation	3	Art 1, Art APP	.5	03500110	9-12	Attempt
ARTS 1303 or 1304	Art History	3		.5		9-12	Attempt

## SPEECH

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
SPCH 1315	Public Speaking	3	Public Speaking	.5	03240900	9-12	Attempt

## SOCIAL STUDIES

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
HIST 1301	US History I	3	US History	.5	03340100	10-12	Reading
HIST 1302	US History II	3	US History	.5	03340100	10-12	HIST 1301 Reading
GEOG 1303	World Regional Geography	3	Geography	.5		10-12	
GOVT 2305	Federal Government	3	US Govt. D	.5	03330100	11-12	Reading
GOVT 2306	Texas Government	3	Social Studies Adv	.5	03380001	11-12	Reading
ECON 2301	Prin. of Macroeco.	3	Eco-FE	.5	03310300	11-12	Attempt
SOCI 1301	Intro to Sociology	3	Sociology	.5	03370100	11-12	Reading
PSYC 2301	General Psychology	3	Psychology	.5	03350100	11-12	Reading

## FOREIGN LANGUAGE

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
SPAN 1411	Beg. Spanish I	4	Spanish 3	.5	03440300	9-12	Attempt
SPAN 1412	Beg. Spanish II	4	Spanish 3	.5	03440300	9-12	SPAN 1411
SPAN 2311	Intermediate Spanish I	3	Spanish 4	.5	03440400	9-12	SPAN 1412
SPAN 2312	Intermediate Spanish II	3	Spanish 4	.5	03440400	9-12	SPAN 2311



## MATHEMATICS

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
MATH 1314	College Algebra	3	Precalculus	.5	03101100	11-12	Math
MATH 2412	Precalculus	4	Precalculus	.5	03101100	11-12	Math 1314
MATH 1332	Quantitative Reasoning	3		.5		11-12	Math
MATH 1342	Statistics	3	Independent Study	.5	03102500	11-12	Math

## SCIENCES

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
Intro to Biology 1	Biology	4		.5		11-12	
Intro to Biology II	Biology	4		.5		11-12	

## OTHER COURSES

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
EDUC 1100	Effective Learning	1		.5		9-12	Attempt
KINE 1164	Intro to Physical Heath & Wellness	1	Individual Sports	.5	PES00055	9-12	Attempt

# **Additional Eligibility & Enrollment Regulations**

**In the appendix, the appeal form, and the appeal procedures are provided for students who are not identified GT and who wish to enroll in dual credit classes during their 9<sup>th</sup> or 10<sup>th</sup> grade year. The appeal must be completed and submitted before the end of the school year to ensure that the appeal committee can review the information for final approval or disapproval for dual credit enrollment. This process is in place to review a student's academic performance and to determine if a student is academically ready for the rigor of a dual credit course.**

**Beginning with the 2020-2021 school year, a student will not be limited to a specific number of college hours allowed per semester. The school counselor and district personnel may provide recommendations as they relate to the student's course load, work ethic, and high school graduation requirements. Even though the district will not limit the number of dual credit courses a student will be allowed to take in a semester, when the district has grant funding available for reimbursement, each student will only be allowed to request reimbursement of tuition according to the reimbursement pay schedule. Students who exceed the number of hours allowed for reimbursement, will not be reimbursed for the additional hours taken during any given semester.**

**\*\*Because Midland College and Terrell County ISD have an agreement and partnership, all courses taken through Midland College will be reflected on a student's high school transcript. Only courses taken at Midland College will be eligible for dual credit.**

# **DUAL CREDIT REIMBURSEMENT SCHEDULE**

**(When grant funding is available) – begins Fall 2020**

Below are the course hour limits that a student may be reimbursed for each semester/term.

- **Freshman year:** 3 hours per semester allowed (Total 6 hours)
- **Sophomore year:** 3 hours per semester allowed (Total 6 hours)
- **Summer after Sophomore year:** Total of 6 hours between May semester, Summer 1 and Summer 2
- **Junior year:** 6 hours per semester (Total 12 hours)
- **Summer after Junior year:** Total of 6 hours between May semester, Summer 1 and Summer 2
- **Senior year:** 9 hours per semester (Total 18 hours)
- **May semester during Senior year:** 6 hours (Total 6 hours)
- **Summer after Senior year:** tuition is non-reimbursable

# **The Registration Process**

**Step 1 – Compete and pass TSIA and/or other pre-requisites**

**Step 2 – Submit an application to the college (Midland College)**

**Step 3 – Complete the Parent/Student**

<https://www.midland.edu/enrollment-aid/steps-enroll/dual-credit/parent-agreement-form-alt.php>

**Step 4 – Sign-up for the high school dual credit classes on your high school choice sheet**

**Step 5 – Purchase textbooks for your course(s). Textbooks can be purchased or rented.**

**Step 6 – Make sure you pay your tuition by the deadline and/or sign-up for the payment plan through the college. If you miss the payment deadline, you may be dropped from the course.**

# **Cost of Dual Credit Classes**

The current flat rate for one dual credit class is \$222.00 (3 hour course). This is the cost for one semester course, so if the high school course is a full-year course, you will register and pay for the second semester in the spring. (Fee schedule located in Appendix – page 16)

All books for dual credit courses are purchased or rented by the student. You can expect to spend \$60-\$100 per book unless you rent them or purchase from an online discount store.

# Tips for Success

- **Manage your time wisely:** College classes typically require more time than your traditional high school classes. The rule of thumb is that you will need to set aside two hours for every hour of college credit. For example, in a typical 3-hour college class, you should plan to spend six hours per week studying and completing assignments.
- **Communicate with your teacher/professor:** Make a point to stay in communication with your teacher/professor. Make sure they know that you are putting forth your best effort. If you have questions, ask!
- **Stay organized:** Organization is a big key to success in life. Keep your work in one place where it is easy to find and save all your digital files in one folder. Write due dates on your calendar.
- **Utilize your resource on campus:** This includes asking for help from your high school teachers and counselor.

# Important Contact Information

## **Jene Brown – MC Dual Credit Liaison**

- 432-685-5538
- [jbrown@midland.edu](mailto:jbrown@midland.edu)

## **Virginia Garza – Sanderson School Counselor**

- 432-345-2515
- [vgarza@terrell.esc18.net](mailto:vgarza@terrell.esc18.net)

## **Amanda Magallan – Sanderson School Administrator**

- 432-345-2515
- [amagallan@terrell.esc18.net](mailto:amagallan@terrell.esc18.net)

# **APPENDIX**

- **Appeal Form – page 16**
- **Fee Schedule – page 17**
- **Tuition Reimbursement – page 18**

## Dual Credit Fee Schedule

<b>Credit Hours</b>	<b>Fee</b>
1-hour course	\$74.00
3-hour course	\$222.00
4-hour course	\$296.00





## **Dual Credit Enrollment Appeal**

Required documents, in addition to the appeal form:

- Copy of most current report card
- Documentation of acceptance into Midland College
- Letter requesting permission for early enrollment. Letter must be a persuasive letter explaining why you should be granted early admission. This is a letter written by the student, addressed to the Dual Credit Appeal Committee

**Student Name:** \_\_\_\_\_

**Grade Level:** \_\_\_\_\_

**Dual Credit Course/s you wish to enroll in:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Purpose for request for early enrollment:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Reading TSI Score:** \_\_\_\_\_ **Writing TSI Score:** \_\_\_\_\_

**Math TSI Score:** \_\_\_\_\_

*As a student of Sanderson School, I understand that if this appeal for early dual credit enrollment is approved, all course grades will be reflected on my HS transcript. I also understand that these grades will be on my College Transcript, which could affect college admission.*

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## Dual Credit Reimbursement Request

Required documents, in addition to the reimbursement form ~

- Course schedule
- Proof of payment

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Grade Level: \_\_\_\_\_ Semester: \_\_\_\_\_

Dual Credit Course/s of Enrollment:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

Anticipated number of hours to be earned: \_\_\_\_\_

Total cost of the courses (not including supplies or books): \_\_\_\_\_

Reimbursement check to be paid to the order of: \_\_\_\_\_

My signature indicates that I have provided the district with accurate and truthful information regarding dual credit participation and payments. I understand that submitting this form and the supporting documents does not guarantee reimbursement. Reimbursement is dependent on available funds and whether the criteria for reimbursement was met.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only:

Reimbursement Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Reimbursement approval \_\_\_\_\_ Date Paid: \_\_\_\_\_ Check Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_